

TIDAL WAVES

ARMA INTERNATIONAL  TIDEWATER CHAPTER #45



President's Message
Page 2



Christmas Quotes
Page 2

What's Inside?

Did you Know?	Page 3	Calendar of Events	Page 7
Treasurer's Report	Page 4	Contact Information	Page 9
Meeting Minutes	Page 5	Meet Your Members	Page 10
December Program	Page 6	ICRM Info	Page 11

President's Message

Greetings...

It's Holiday time and this year we'll be celebrating with a *virtual* Holiday Party. Despite being conducted virtually, it'll still be a time of giving and laughter. And like the Holiday party, this year's Angel Tree initiative will be *virtual* as well (with shopping being available via a registry housed on the Amazon site). The Chapter will be assisting four children - and items (both needed and desired) have been included on the registry for purchase. With the spirit of giving, we can help make a child's Christmas *merry*.

Be sure to hone up on your gaming skills, as the Holiday event will feature interactive Christmas-themed games and activities. Plan now to participate in this *virtual* Holiday celebration!

Blessings...



Darlene

Christmas Quotes

"Christmas is doing a little something extra for someone." - Charles M. Schulz

"When we recall Christmas past, we usually find that the simplest things - not the great occasions give off the greatest glow of happiness." - Bob Hope

"Every time we love, every time we give, it's Christmas." - Dale Evans

"Gifts of time and love are surely the basic ingredients of a truly merry Christmas." - Peg Bracken

[Shutterfly.com/ideas/Christmas-quotes](https://www.shutterfly.com/ideas/christmas-quotes)



Elvis's middle name was Aron

Bill Gates began programming computers at the age of 13

Isaac Newton invented the cat door

It took Leonardo Da Vinci 10 years to paint the Mona Lisa

www.did-you-knows.com



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DOMA PROUDLY SUPPORTS THE ARMA TIDEWATER CHAPTER

TREASURY ACTIVITY REPORT**NOVEMBER 2020****CHECKING OPERATING ACCOUNT**

Beginning Balance -November 1, 2020		9,628.37
Deposits:		
11/24/20	Escrow Deposit - ARMA Headquarters	20.00
Date	Description	0.00
Date	Description	0.00
Date	Description	0.00
	Total Deposits	20.00
Disbursements:		
Date	Description	0.00
	Total Disbursements	0.00
<i>Ending Balance as of November 30, 2020</i>		9,648.37

SAVINGS/SCHOLARSHIP ACCOUNT

Beginning Balance -November 1, 2020		3,359.68
Deposits:		
Date	Description	0.00
Date	Description	0.00
	Total Deposit	0.00
Disbursements:		
Date		0.00
Date		0.00
	Total Disbursements	0.00
<i>Ending Balance as of November 30, 2020</i>		3,359.68

TIDEWATER ARMA NET WORTH: 13,008.05

Respectfully Submitted
Susan E. Marziani, Treasurer
Date: 2 December 2020
Verified against bank statement

General Membership Meeting November 17, 2020

Date: November 17, 2020

Location: Virtual Meeting

Attendees: Darlene Barber, Tamika Bond, Cheryl Carey, Andrew Dail, Susan Marziani, Melanie Needam, Felicia Coker, Lori Newell

Agenda Items

Call To Order:

Meeting was called to order at 5:35pm by President Darlene Barber.

Old Business:

Darlene Barber reported the Treasurer's Report was published in the newsletter. Attendees had no objections. The Treasurer's Report will be filed for audit.

New Business:

Chapter Committee Volunteers- several chapter committees need members. If you are interested, please reach out to a board member.

The chapter website is back up and running. Johnathan has gotten it up and running and now we can put our new information on the site.

Committee Report Out-

Charitable Committee (Darlene Barber)-committee received the names of 4 children. We voted to take all 4 children- 2 boys/2 girls. The Angel Tree project will be a virtual project. You may purchase them from the Amazon Wishlist that will be provided. They will be shipped from Amazon and delivered to the children in time for Christmas. The link should be out by the end of the week.

Member Care (Lori Newell)- we received a thank you card from Darlene-for gift card and well wishes.

Membership (Lori Newell)- no new members.

Darlene Barber provided the Calendar Update. The December meeting will be the annual holiday event that will be virtual. There will be Christmas trivia and other activities. A team member of Darlene's will be the holiday host. It will be held on December 15.

Boss's night will be held at our January meeting.

February- Josh Borum from DOMA will be the guest speaker.

March- no event scheduled yet

April- looking for a place to host a virtual tour.

Susan Marziani gave the Introduction of Speaker- Darlene Barber, CRM. She is responsible for Records Management and Library Services and is also a quality system auditor at Newport News Shipbuilding.

Education Program This Month: "Guilty Until Proven Innocent"

Some highlights from the presentation were that Recorded information is a fact of life. We probably won't see a paperless office in our lifetime. There are many myths surrounding records management. We will need Records Management even in a paperless office, since records will always need to be found. We do not have to keep all records. Records Management is not just a fancy name of Records Centers but an important resource for company information. Records Management provides evidence of a company's activities. Individual departments are not the experts in determining how to manage their records. Make sure you are adhering to the record retention schedule.

Darlene Barber, CRM (Manager, Regulatory Documentation - Newport News Shipbuilding)

Announcements

Dec 8, deadline for submission for Newsletter articles. We are working on profile for members.

Next Meeting: December 15, 2020- remember to purchase your Angel Tree gift from the Amazon Wish List. Lori and Darlene will coordinate to get the gifts to the children.

Meeting was adjourned at 6:16 p.m.

HOLIDAY CELEBRATION

VIRTUAL FUN!
DECEMBER 15, 2020

Hosted by *Darlene Barber* and *Ashley Lambert*



May the best *gifts* of Christmas be yours...

The gift of Love.

The gift of Hope.

The gift of Joy.

The gift of Peace.

The gift of Happiness.

The gift of Jesus!

**ARMA Tidewater
CALENDAR OF EVENTS**

5:30 Meeting; 6:00 Speaker/Presentation

2020 – 2021

ONCE A MONTH – INVEST IN YOU AND JOIN US

MEETINGS FROM SEPTEMBER through MARCH WILL BE HELD VIRTUALLY VIA ZOOM

Aug 2020						
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30	31					

PLANNING

Sep 2020						
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EMERGENCY PREPAREDNESS
DISASTER RECOVERY
MATT DECIRCE, POLYGON US



Oct 2020						
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DISASTER
WHAT NOT TO DO
GREG DOLAK, YCSD

Nov 2020						
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GUILTY UNTIL PROVEN INNOCENT
DARLENE BARBER, CRM
NEWPORT NEWS SHIPBUILDING

Dec 2020						
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HOLIDAY EVENT
ONLINE ANGEL TREE GIVING

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31						

BOSSSES' APPRECIATION
MOTIVATIONAL SPEAKER
LINDSAY CESTERO
BAYPORT CREDIT UNION

Feb 2021						
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DIGITAL MAILROOM
DOMA

Mar 2021						
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DOMA

Apr 2021						
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VIRTUAL TOUR
DOMA FACILITIES

May 2021						
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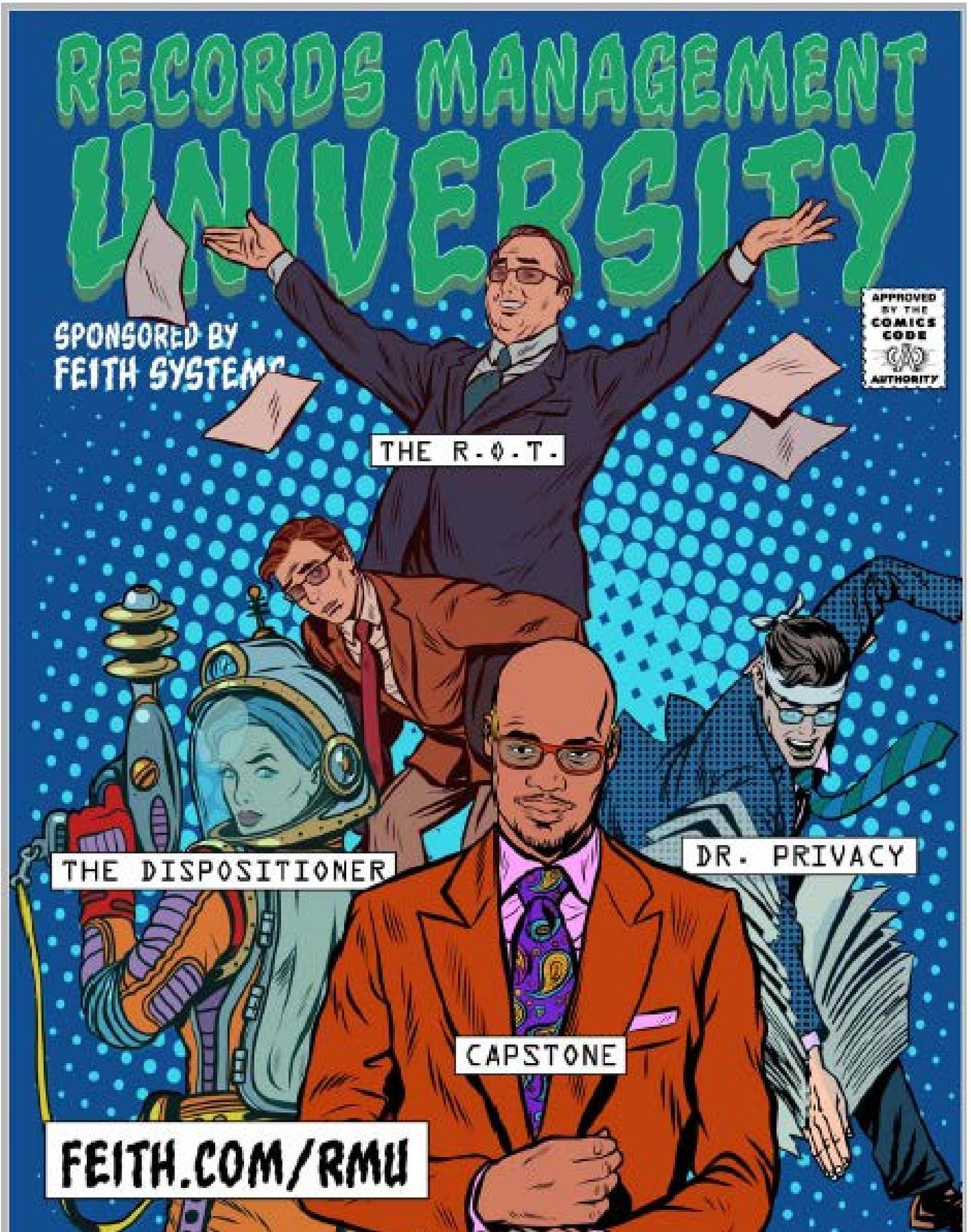
SRING SEMINAR
GREAT WOLF LODGE
WILLIAMSBURG, VA

Jun 2021						
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CHAPTER AWARDS &
INSTALLATION OF OFFICERS

Jul 2021						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

SUMMER BREAK



Contact Us

Email

Tidewater.arma@gmail.com

Website

www.arma-tidewater.org

Webmaster

JTillman82@gmail.com

Newsletter Editor

smarzian@vbgov.com



2020 - 2021 Chapter Officers

President and Vice President

Darlene Barber

757.380.4340

Darlene.Barber@hii-nns.com

Secretary

Tamika Bond

757.390.7884

Tamika.bond@nscorp.com

Treasurer

Susan Marziani

757.385.8908

smarzian@vbgov.com

ARTICLES - RESOURCES

[IG - Maturity-Index-Survey 2020](#)

[ARMA Video Library](#)

FEATURED PUBLICATIONS



For more details, visit arma.org.

MEET YOUR CHAPTER MEMBERS



Felicia Coker, Records Management Specialist

Newport News Waterworks

I grew up in Norfolk and live in Portsmouth. I am number seven of eight children. Five girls and three boys. I have been married to my wonderful and loving husband of 22 years and we have an adventurous and bright five-year old son. I love spending time with my family, reading, and singing.

I worked in healthcare for over 20 years in the field of Health Information Management. I have an undergraduate degree in Political Science and two graduate degrees in Communication and Worship Studies and Leadership. I begin working for the City of Newport News Waterworks on February 18, 2020 as the Records Management Specialist.

The Institute of Certified Records Managers (ICRM) Announces Online-Only Testing is Here!

Albany, NY, ICRM Business Office, September 1, 2020 - The Institute is launching Online Testing September 1. Candidates can now take exams through proctored online testing in the comfort and safety of their own environments, whether home or office. In person testing is no longer offered.

The Online Testing Taskforce chose to move from in person testing with Pearson VUE to Prolydian's online testing partner Examity. This change creates a seamless process as the ICRM already uses Prolydian for the website, member management, application process, and test databank. This streamlined process will allow the ICRM to serve its candidates better.

In conjunction with the move to online testing, the Institute will expand the Part 6 testing cycle from two weeks to two months. This provides more flexibility for candidates to schedule a Part 6 exam. A candidate who does not pass the Part 6 exam, must wait until the next exam cycle to be eligible to take it again. The first Part 6 online exam cycle starts October 1 and ends November 30.

Parts 1-5 will still be offered year-round. If a candidate fails to pass one of these multiple-choice exams, they may reschedule at any time upon receipt of their results. Test results will be received within 72 hours.

"We are thrilled to launch our new online testing module that provides greater accessibility to our candidates. I am grateful for the hard work and diligence of the Online Testing Taskforce over the past five months to bring online testing to fruition. These are challenging, but also exciting times, as we are able to use technology to modernize processes and better serve our candidates," said ICRM President Paula Sutton, CRM, IGP, FAI.

Please visit [Online Exam FAQ](#), [Taking the CRM Exam](#), and [Taking the CRA Exam](#) for more information about the online testing process and how to achieve your certification. To learn more, please contact the ICRM Business Office.

ICRM Business Office Contact Information:

(877)244-3128 <http://www.icrm.org> or admin@icrm.org

About ICRM

The Institute of Certified Records Managers (ICRM) is an international certifying organization of and for professional records and information managers. The ICRM was incorporated in 1975 to meet the requirement to have a standard by which persons involved in records and information management could be measured, accredited and recognized according to criteria of experience and capability established by their peers.